



## **Your Role in Our Body Shop Team**

---

### **The Nursing Manager**

A year round nurse, whom focuses on the holistic care of camp. This nurse connects with families, campers, primary oncology teams, staff and volunteers throughout the year to make sure that all of our camps operate smoothly and safely. Specific roles include: collect and review all health information, clarify and follow up with missing information, liaise with a camper's primary health care team to coordinate camper care, and to maintain and update healthcare policies and procedures. This nurse works collaboratively with and reports to the Medical Board, Executive Director and Camp Directors.

This role is responsible for the recruitment, hiring and potential dismissal of Registered Nurses and Health Care Assistants with Camp Trillium. This nurse may also work and attend seasonal programming, and may act as charge nurse.

### **Charge Nurse**

This nurse acts as a resource and guide to other Body Shop staff and are part of the collaborative Body Shop team. This nurse is directly responsible to the Nursing Manager. The Charge Nurse will provide open and direct updates regarding any medical concerns, inventory requirements, general updates, and collaborate unclear scenarios with the Nursing Manager. This nurse will have open communication with the Camp Director, and provide updates as needed. As a member of the team, this nurse is responsible for the safe and efficient functioning of the Body Shop, and oversees all documentation to ensure timely completion. In addition to filling the role of a Registered Nurse, the Charge Nurse is the on-site Body Shop team lead, and may be the final decision maker when required.

### **Registered Nurse**

A Camp Trillium Registered Nurse is responsible for the overall health and safety of all campers, staff, and volunteers during Camp Trillium programs. This is accomplished by providing the best possible nursing care following guidelines as outlined by the College of Nurses of Ontario, and camping guidelines such as OCA, CAPOC, and COCA-I; in addition to Camp Trillium Nursing Policies and Procedures. A Registered Nurse will delegate appropriate tasks to the Health Care Assistant, when applicable and necessary. The nurse is expected to assist with the professional growth of this Health Care Assistant under their scope of practice and knowledge base.

Aside from assessments, interventions, and medication dispensing, nurses will have an overall presence at camp focusing on risk assessment/prevention, health promotion, and illness prevention. When possible, the registered nurse will actively participate in camp activities (including out-trips, and dunes afternoons), allowing for therapeutic rapport, and monitoring for risk reduction.

### **Health Care Assistant**

Camp Trillium's Health Care Assistant is filled by a returning program staff who is in their third year equivalent of nursing school, and is directly supervised by a Registered Nurse. When applicable, the Health Care Assistant will follow guidelines as outlined by the College of Nurses of Ontario for unregulated healthcare professionals, and camping guidelines such as OCA, CAPOC, and COCA-I; in addition to Camp Trillium Nursing Policies and Procedures. The Health Care Assistant will perform supervised assessments and provide interventions to campers (including parents), staff and volunteers. These assessments and interventions will be consistent with the highest knowledge and skill level of the individual. The Health Care Assistant must be insightful into their own knowledge deficits, and ask for supervision and assistance when required. This team member may give some routine medications and identified PRN medication as progressively delegated by a Registered Nurse. The Health Care Assistant will have an overall presence at camp focusing on risk assessment/prevention, health promotion, and illness prevention. When possible, the Health Care Assistant will actively participate in camp activities (including out-trips, and dunes afternoons), allowing for therapeutic rapport and monitoring for risk reduction.

### **Body Shop Team Expectations**

*In addition to their specific roles and responsibilities, all members of the Body Shop will adhere to the Body Shop Team Expectations.*

The Body Shop Team is expected to work as a unified health care team to provide the best nursing care to all campers, staff and volunteers. The team will coordinate together to ensure that the team can be available to camper needs as they occur throughout the day. The daily tasks of camp in and out of the Body Shop will be divided equally, and worked out amongst the team.

All members of the healthcare team are responsible for reviewing and understanding all the health information of campers, staff and volunteers per session. The Body Shop Team will provide the best medical care to campers, and will advocate for camp to be an inclusive environment. The Body Shop Team will assist with staff training, programming, teaching, and evaluation. All members will assist with emergency training procedures. Members will take pride in the cleanliness and order of the Body Shop, and will share general tasks equally. As a unit, the team will support each other in their own personal and professional growth, and will take time for self care as appropriate.

Everyone within the team will abide by the Staff Code of Conduct, and maintain camper/staff confidentiality.