



## **Camp Trillium Health Care Assistant**

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**Part of:** The Trillium Health Care Team (Registered Nurses, Health Care Assistant, Executive Director, Director of Programs)

**Direct Supervisor:** Nursing Manager

**Reporting to:** Charge Nurse, Site-Specific Nursing Manager

### **Job Expectations:**

#### **1. First Aid**

- Administer first aid to campers, staff and volunteers
- Actively participate in camper assessments with another RN

#### **2. Documentation**

- Documentation/recording of training session participation
- Appropriate documentation in camper and staff treatment records, medication records, visit records, and accident reports

#### **3. Medication Administration**

- May administer routine camper medications in consultation with, and as delegated by a Camp RN
- May administer over the counter medications in consultation with, and as delegated by a Camp RN
- May administer epi-pen or other similar device in the case of anaphylaxis

#### **4. Health and Safety**

- Health teaching and promotion regarding communal living, infection control, injury prevention, work safety, health and safety committee participation/support
- Frequent visit/participation in program areas; monitoring for sunscreen, hats, hydration, risk assessment, and developing therapeutic rapport with campers

#### **5. Organizational Activities**

- Assist with staff and volunteer training, planning, teaching and evaluation
- Assist with preparing and communicating the kitchen list, medical/anaphylaxis board, cabin lists, and bus lists

## **6. Out-Trips**

- **Accompany camper groups on out-trips as the designated First Aid provider, as well as the designated medication administrator**

## **7. Other Body Shop Responsibilities**

- **Participate in the daily operations (cleaning, laundry, inventory, general camp cleanliness and safety inspections, on-call rotations, supply shopping).**
- **Maintain first aid kits, and daily medical equipment checking**
- **Participate in creating and maintaining a calm and relaxing Body Shop environment, as well as helping to manage flow of traffic**
- **Participate in Body Shop and all camp evaluations**
- **Recording of various summer statistics**
- **Daily communication to the Body Shop Team**

**8. As well as the above, the Health Care Assistant will abide by the staff code of conduct, and maintain camper/staff confidentiality**